

## INTERNATIONAL STUDENT GUIDE

### Welcome

Welcome to HEC Faculty in Miločer — a higher education institution for hotel and gastronomy management, located in the Budva area on Montenegro's beautiful Adriatic coast. This guide helps you prepare for arrival, study and life in Montenegro.

### About HEC Faculty Miločer

HEC Faculty is dedicated to high-quality, practice-oriented education in hotel and hospitality management and gastronomy, with strong links to industry and tourism businesses. Our mission is to equip graduates with professional skills, international outlook and hands-on experience for careers in hospitality, tourism and culinary arts.

### Why study at HEC Faculty Miločer

- Coastal location with strong tourism industry connections
- Practical training, internships and industry partnerships (hotels, resorts, restaurants)
- Small class sizes and personalised mentoring
- Programs designed to meet international labor market needs
- Opportunities for international exchanges and joint projects

### Study programmes offered in English

- Bachelor in International Hotel and Gastronomy Management
  - Master in International Hotel and Gastronomy Management
- (Full course catalogue and ECTS details are available on the HEC website:  
<https://www.hecfakultet.com/me/international>)

### Preparatory language courses

- Intensive Montenegrin courses for students who will study in the local language.
- Academic English and hospitality-industry English modules to support study and internship placement.

### Admission and application

International applicants apply through HEC Faculty online admissions portal (<https://www.hecfakultet.com/me/international>).

General entry requirements:

- Completed secondary education for undergraduate applicants
- Bachelor's degree for Master applicants
- Proof of English language proficiency (B1 minimum requirement)
- Passport copy and passport-sized photo
- All documents issued in a foreign language must be officially translated and legalized as required.

### **Tuition fees and scholarships**

- Tuition fees and payment plans listed on <https://www.hecfakultet.com/me/international>.
- Scholarships: merit-based and need-based scholarships; mobility grants for exchange students; industry-funded internships and partial scholarships — check the Scholarships page for deadlines and application procedures.

### **International exchanges and mobility**

We encourage student mobility: semester exchanges, short-term internships, summer schools and study tours. HEC partners with regional and European institutions; Erasmus+ and bilateral exchange opportunities are supported by the International Office, while ECTS credits can be recognized.

### **Accommodation**

Miločer / Budva area offers student-friendly housing options: private apartments, shared flats, guesthouses and seasonal student residences. HEC provides a housing support service via the International Office: pre-arrival listings, landlord contacts and short-term temporary stay options. Recommended to start search early; seasonal demand is high near summer months.

### **Visas and residence permits**

Visa requirement depends on your nationality. Many nationalities may enter Montenegro visa-free for up to 90 days; others must obtain a student visa prior to arrival — check Montenegro MFA or Ministry website <https://www.gov.me/en/diplomatic-missions/embassies-and-consulates-of-montenegro>

If staying longer than 90 days, apply for a temporary residence permit for studies where typical requirements are:

- Valid passport
- Proof of enrolment at HEC Faculty
- Proof of accommodation
- Proof of sufficient financial means
- Health insurance
- Certificate of no criminal record (translated and notarized)
- Tourist registration (if applicable)
- Administrative fee

Processing time: usually several weeks to about one month. During processing, students with a submitted application may remain legally in Montenegro.

### **Health insurance and health services**

International students must have valid health insurance. HEC can advise on short-term policies for the permit application and on options for longer-term coverage.

Local clinics, pharmacies and emergency services are available in the Budva region; major hospitals are in nearby coastal cities Kotor and Bar, as well as in capitol Podgorica.

### **Arrival & practical information**

- Airport: Tivat (closest) and Dubrovnik/Tirana for international connections; transfer services can be arranged.
- Local transport: buses connect Miločer/Budva with regional towns; taxis and ride apps available.
- Banking: open a local bank account for tuition, rent and daily expenses. Bring required ID and proof of residence.
- Mobile & internet: local SIM cards and broadband options are affordable; campus and local cafés offer free Wi-Fi service.

### **Student life and support**

HEC fosters a welcoming international community: student clubs, cultural activities, professional workshops, and sports.

- International Office provides orientation, mentoring, academic advising, internship placement support and social integration activities.
- Career services: CV workshops, employer networking events, and internship mediation with local hotels and restaurants.

### **Safety and local culture**

Montenegro and the Miločer/Budva area are generally safe and welcoming. Respect local customs and regulations. English is widely used in tourism/hospitality sectors; learning basic Montenegrin phrases helps integration.

### **Useful contacts**

- HEC Faculty International Office — email: [hec@hecfakultet.com](mailto:hec@hecfakultet.com) | phone: +382 68 064 062
- HEC website – [www.hecfakultet.com/international](http://www.hecfakultet.com/international)
- Admissions Office — : [hec@hecfakultet.com](mailto:hec@hecfakultet.com) | phone: +382 33 468 246
- Emergency: local emergency number 112

### **Checklist for incoming students**

- Confirm admission and request official proof of enrolment
- Check visa/residence permit requirements and prepare documents
- Arrange accommodation or temporary stay for arrival
- Buy initial health insurance for permit process
- Book travel and airport transfer
- Prepare copies and certified translations of academic documents
- Pack essentials and contact International Office on arrival

### **Final notes**

HEC Faculty Miločer is committed to supporting international students through admissions, mobility, accommodation and integration. For programme-specific questions, application guidance, or to request the full course catalogue in English, please contact the HEC International Office via [hec@hecfakultet.com](mailto:hec@hecfakultet.com)